



**BOARD OF PUBLIC WORKS AND SAFETY
MEETING MINUTES**

Meeting Date: January 5, 2022

MEMBERS

TRENT A. MCCAIN ESQ., PRESIDENT ~ **PRESENT**

ARLENE D. COLVIN, VICE PRESIDENT ~ **PRESENT**

MARIANETTA L. BARBER, CLERK

MINUTES

APPROVAL OF MEETING MINUTES

December 29, 2021

– Adopted & Approved

A. Colvin - Yes

T. McCain – Yes

CLAIMS

Approval of Claims to be Paid on January 7, 2022

○ 101 – GENERAL FUND		\$217,419.91
○ 152 – COVID-19 HEALTH	\$5,887.53	
○ 210 – COUNTY/HEALTH	\$4,242.50	
○ 215 – HEALTHY FAM 2010	\$1,182.59	
○ 223 – CLERK PERPETUAL	\$476.00	
○ 229 – UNSAFE BUILDING	\$400.00	
○ 240 – COVID19 GENERAL	\$5,009.24	
○ 246 – CMAQ VEHICLES	\$95.98	
○ 258 – BIO-TERRORISM	\$1,679.38	
○ 401 – CCI	\$4,625.19	
○ 792 – WCI/UCI BENEFIT	\$39,788.69	
○ 885 – SAFE & THRIVING	\$1,020.00	
SPECIAL REVENUE		\$64,407.10
○ 462 – CEDIT	\$17,622.35	
○ 815 – LEAD GNT	\$1,440.00	

TOTAL CLAIMS PAID \$143,667.16

– Approved

A. Colvin - Yes

T. McCain – Yes

Ratification of Claims Paid on December 23, 2021

○ 101 – GENERAL FUND \$8,385.48

TOTAL CLAIMS PAID \$8,385.48

– Approved

A. Colvin - Yes

T. McCain – Yes

CORRESPONDENCE AND AGREEMENTS

CORRESPONDENCE FROM THE PUBLIC WORKS DEPARTMENT

Residential Disabled Parking Signage (RENEWAL). For review and approval, the following resident has presented an application for renewal of a residential disabled parking sign:

- Herman Goodman
2423 Fillmore St

All submitted documentation has been verified and the required fees have been paid.

– Approved

A. Colvin - Yes

T. McCain – Yes

Residential Disabled Parking Signage (RENEWAL). For review and approval, the following resident has presented an application for renewal of a residential disabled parking sign:

- Mary Townsell
267 Taft St

All submitted documentation has been verified and the required fees have been paid.

– Approved

A. Colvin - Yes

T. McCain – Yes

Residential Disabled Parking Signage (RENEWAL). For review and approval, the following resident has presented an application for renewal of a residential disabled parking sign:

- Gwendolyn Swope
234 Taft Pl

All submitted documentation has been verified and the required fees have been paid.

– Approved

A. Colvin - Yes

T. McCain – Yes

Residential Disabled Parking Signage (RENEWAL). For review and approval, the following resident has presented an application for renewal of a residential disabled parking sign:

- Pennie Lowery
1141 Maryland St

All submitted documentation has been verified and the required fees have been paid.

– **Approved**

A. Colvin - Yes

T. McCain – Yes

Residential Disabled Parking Signage (NEW). For review and approval, the following resident has presented an application for a new residential disabled parking sign:

- Willie Walker
261 Harrison St

All submitted documentation has been verified and the required fees will be paid upon approval of the residential disabled parking sign.

– **Approved**

A. Colvin - Yes

T. McCain – Yes

Residential Disabled Parking Signage (NEW). For review and approval, the following resident has presented an application for a new residential disabled parking sign:

- Jeroboam Wilson
824 Buchanan St

All submitted documentation has been verified and the required fees will be paid upon approval of the residential disabled parking sign.

– **Approved**

A. Colvin - Yes

T. McCain – Yes

Residential Disabled Parking Signage (NEW). For review and approval, the following resident has presented an application for a new residential disabled parking sign:

- Wilhelmina Wright
4963 Adams St

All submitted documentation has been verified and the required fees will be paid upon approval of the residential disabled parking sign.

– **Approved**

A. Colvin - Yes

T. McCain – Yes

Residential Disabled Parking Signage (NEW). For review and approval, the following resident has presented an application for a new residential disabled parking sign:

- David Fossett
729 Cleveland St

All submitted documentation has been verified and the required fees will be paid upon approval of the residential disabled parking sign.

– **Approved**

A. Colvin - Yes

T. McCain – Yes

Request for Permit to Install Communications Cable – Comcast – Hoosier Cable Services – 1340 Clark Road. Comcast has requested a permit to install communication cable at the subject location. No closures are anticipated. The traffic control method has been reviewed

and is acceptable. The work is expected to take place upon approval and last no more than two days.

Approval is contingent upon:

1. The fee shall be \$1,000 per ordinance.
2. All attached City of Gary Street Cut & Right of Way Requirements shall be followed.

– Approved

A. Colvin - Yes

T. McCain – Yes

Request for Permit to Install Communications Cable – AT&T – Area of 200 W 53rd Avenue. AT&T has requested a permit to install communications cable at the subject location. The traffic control method has been reviewed and is acceptable. The work is expected to take place upon approval and will take 5 months to complete. The Board should note that most of the project is within the Town of Merrillville and less than one quarter of the project is in Gary.

Approval is contingent upon:

1. Payment of the \$1,000 fee per ordinance.
2. All Right-of-Way Permit Requirements shall be followed.
3. Petitioner shall notify affected property & Business Owners, Police, Fire, and Board of Public Works 72 hours prior to starting work.
4. Petitioner shall notify Public Works upon completion to schedule a final inspection of the restoration.

– Approved

A. Colvin - Yes

T. McCain – Yes

Salt Storage Facility Pay Request #2 for work completed on the above referenced project. The work was reviewed and upon best judgement, it is in substantial compliance with the agreed upon scope of work. It is recommended holding 10% contract retainage until the completion of the electric service and door. We therefore recommend that Bulk Storage, Inc. is entitled to payment Eighty-Three Thousand, Three Hundred, Ninety-Three Dollars and Twenty Cents (\$83,393.30) as summarized below:

• Total Contract Amount	\$219,733.00
• Total Earned to Date	\$214,733.00
• Less 10% Retainage	\$21,473.30
• Less Previous Payments	\$109,866.50
• Amount Due this Payout 02	\$83,393.20

– Approved

A. Colvin - Yes

T. McCain – Yes

2021 City-Wide Street Resurfacing – Community Crossings Matching Grant 2020-2 – Payout 01 – 15th Avenue. The work was reviewed and upon best judgement it is in substantial compliance with the plans and specifications. It is recommended that Milestone Contractors, Inc. is entitled to payment Two Hundred Eighteen Thousand, Two Hundred, Twenty-Nine Dollars and Eighty-Three Cents (\$218,229.83) as summarized below:

• Total Earned to Date	\$229,715.61
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- Less 5% Retainage \$11,485.78
- Less Previous Payments \$0.00
- Amount Due this Payout 01 \$218,229.83

– Approved

A. Colvin - Yes

T. McCain – Yes

2021 City-Wide Street Resurfacing – Community Crossings Matching Grant 2020-2 – Payout 02. The work was reviewed and upon best judgement, it is in substantial compliance with the plans and specifications. It is recommended that Milestone Contractors, Inc. is entitled to payment of Eight Hundred Eighty-Two Thousand, Two Hundred, Ninety-Six Dollars and Eighty-Six Cents (\$882,296.86) as summarized below:

- Total Earned to Date \$1,158,449.18
- Less 5% Retainage \$57,922.49
- Less Previous Invoices \$218,229.83
- Amount Due this Payout 02 \$882,296.86

– Approved

A. Colvin - Yes

T. McCain – Yes

2021 City-Wide Street Resurfacing – Community Crossings Matching Grant 2020-2 – Payout 03. The work was reviewed and upon best judgement, it is in substantial compliance with the plans and specifications. It is recommended that Milestone Contractors, Inc. is entitled to payment of Two Hundred Thirty-Four Thousand, Four Hundred, Ninety-Two Dollars, and Forty-Three Cents (\$234,492.43) as summarized below:

- Total Earned to Date \$1,405,283.33
- Less 5% Retainage \$70,264.20
- Less Previous Invoices \$1,100,529.69
- Amount Due this Payout 3 \$234,492.43

– Approved

A. Colvin - Yes

T. McCain – Yes

CORRESPONDENCE FROM THE POLICE DEPARTMENT

Resignation Notice Re: Probationary Officer Daniel Holden. Respectfully submitted the resignation notice of Probationary Officer Daniel Holden. P.O. Holden began his employment as a police officer for the City of Gary on December 8, 2021. He resigned from his position, effective December 29, 2021.

– Approved

A. Colvin - Yes

T. McCain – Yes

UNFINISHED BUSINESS ~ None

NEW BUSINESS ~ Board President McCain extended congratulations to Raven Hall on her new position as Deputy Director of Public Works.

PUBLIC COMMENTS ~ None

APPROVED and ADOPTED on January 12,
2022



Trent A. McCain, President



Arlene D. Colvin, Vice President



Angela Lockett, Member